

Finance Committee Meeting

October 10, 2012 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Craig Schultze, Chairman
Peter Jurmain, Vice Chairman
Rich Molloy, Clerk
Bud Drummey
Rick Manburg
Doug Riley
Chris Smith
Jim Smith
Susan Vecchi
Charles Aspinwall, Town Administrator
Charles Vecchi, Board of Selectmen
Greg Carell, The Carell Group Inc.
Chief Edison, Police Department
Nate Maltinsky, CPC
Jim McKay, DPW
Denise Gibbons, Playground Committee

Craig Schultze called the meeting to order at 7:30 PM,

Article #23 CPC Project – Playground Rehabilitation: \$ 60,000.00

Nate Maltinsky

This article would rehabilitate the Town Park playground and fund the building of a new playground behind the existing playground.

The Playground Committee received a \$15,000.00 grant for the project and is requesting an additional \$60,000.00 to complete the project. Due to a change in legislature, CPC funds can be used for recreation. The CPC funds consist of a surcharge on taxes and some funding from the state. The new playground is designed for younger children.

The project is necessary for safety reasons. There are some broken structures on the existing playground, overgrown roots causing injuries, no groundcover to protect children from falls and the current layout does not provide adequate visibility and security for supervision of children. The park is utilized by Clyde Brown School, Extended Day Program and Town of Millis residents.

The CPC recommended funding this project for \$60,000.00; \$49,718.00 transferred from Community Preservation Open Space Reserve Fund and \$10,282.00 transferred from Community Preservation Budgeted Reserve Fund.

Article #24 CPC Project – Millis Housing Authority Project/Daniels Street: \$117,000.00

Nate Maltinsky:

The Millis Housing Authority has requested the following:

Exterior Siding:	\$ 89,612.00
Wood Porch Replacement:	\$ 28,005.00
Window Replacement:	<u>\$ 27,102.00</u>
Total:	<u>\$144,719.00</u>

The CPC funds request is \$117,000.00; the state will fund the rest of the project.

The CPC recommended funding this project for \$117,000.00; \$80,454.00 transferred from Community Preservation Community Housing Reserve Fund and \$36,546.00 transferred from the Community Preservation Budgeted Reserve Fund.

Article #25 CPC Project – Church of Christ Steeple Repair Project:

Nate Maltinsky:

The applicant has withdrawn their request to fund the project. The CPC recommended dismissal of this Article.

Article #26 CPC Project – Preservation of Millis Historical Artifacts: \$ 8,500.00

Nate Maltinsky:

This project was not originally budgeted in the new library project. Archival materials require more dehumidification than other library materials.

This Article would cover the following:

Dedicated Fan Coil Unit:	\$1,500.00
Dehumidification:	\$5,000.00
Controls:	\$1,000.00
UV Shade for History Room:	<u>\$1,000.00</u>
Total:	<u>\$8,500.00</u>

The CPC recommended funding this project for \$8,500.00 transferred from Community Preservation Historic Resources Reserve Fund.

Article Recommendations:

Chris Smith made a motion to recommend and fund Article #23, Playground Rehabilitation, in the amount of \$60,000.00; \$49,718.00 from Community Preservation Open Space Reserve Fund and \$10,282.00 from Community Preservation Budgeted Reserve Fund; Susan Vecchi seconded. Vote: 9/0, motion carries.

Chris Smith made a motion to recommend and fund Article #24, Millis Housing Authority Project/Daniels Street, in the amount of \$117,000.00; \$80,454.00 from Community Preservation Community Housing Reserve Fund and \$36,546.00 from the Community Preservation Budgeted Reserve Fund; Susan Vecchi seconded. Vote: 9/0, motion carries.

Chris Smith made a motion to dismiss Article #25, Church of Christ Steeple Repair Project; Susan Vecchi seconded. Vote: 9/0, motion carries.

Chris Smith made a motion to recommend and fund Article #26, Preservation of Millis Historical Artifacts, in the amount of \$8,500.00 from Community Preservation Historic Resources Reserve Fund; Susan Vecchi seconded. Vote: 9/0, motion carries.

Article #8 Police Station Design Study: \$97,500.00

Greg Carell:

The group provided the following estimates:

New Stand Alone Police Station:	\$ 6,247,104.00
Fire Station Renovation to the Existing Building:	<u>\$ 869,883.00</u>
Total:	<u>\$ 7,116,987.00</u>

The fire station estimate to renovate the existing building includes \$80,000.00 for temporary quarters during construction.

New Stand Alone Police Station:	\$ 6,247,104.00
Fire Station Renovation on the Existing Site:	<u>\$ 5,391,436.00</u>
Total:	<u>\$11,638,540.00</u>

The breakdown costs of a new police station are:

Construction Cost:	\$ 4,200,000.00
Construction Contingency:	\$ 210,000.00
Total Soft Cost:	<u>\$ 1,837,104.00</u>
Total:	<u>\$ 6,247,104.00</u>

The cost to design the new police station and renovate the existing fire/police station is \$65,000.00 plus \$32,500.00 for decontamination testing, etc to the site.

Discussion: The decontamination is for the old library site (Auburn Road & Main Street), the building would be built on a slab, not a foundation. Funding for the study would be \$51,000.00 from Taxation and \$46,500.00 from Free Cash. The construction estimates listed above would change from year to year and to re-estimate would cost approximately \$6,000.00. The study would take eight to twelve weeks to complete. Construction of the new police station would take approximately one year and the renovations to the fire station would take eight to twelve months. The Permanent Building Committee met and discussed the project and recommended it is not feasible to have both stations on one site. The Board of Selectmen will vote on this article next week. Having both the police and fire stations in one building actually costs more than having separate stations; police and fire departments provide very different services.

Police Department – Additional Staff:

Chief Edison:

Two dispatchers have been recruited by other towns; one will be leaving in November and one in January. One officer recently resigned but has since withdrawn his resignation and one officer is on long term disability. In FY12 the department spent over \$210,000.00 in overtime. The chief is uncomfortable with the staffing levels of the department; officers respond to calls on their own with no backup available. The staffing level is just not adequate and increasing the budget for overtime is not the solution. The chief would like to request the addition of another officer to their staff.

Discussion: The committee realizes the need and will consider adding another officer during the FY14 budget presentations. In the event of an emergency/crisis with overtime cost during FY13 the cost could be offset with budget line item transfers or a transfer from the Reserve Fund.

Article #22 Main Street Culvert Repair:

Jim McKay:

There are three culverts that take water from Milliston Common and deposit the water across Route 109 on the Ann & Hope property. One of the culverts may be collapsed. A contractor will estimate the damage next week. It appears the head wall is not damaged. The contractors diagnostic cost is approximately \$5,000.00.

Article #19 SEIU Contract Settlement:

\$32,500.00

Charles Aspinwall:

The parties have not come to an agreement at this time.

Article #21 Hazard Mitigation Grant – Town Buildings:

Charles Aspinwall:

There is nothing new to report.

Article #31 Town Building Improvements:

Charles Aspinwall:

The cost of the repair is estimated at \$29,600.00 The repair will have to be put out to bid; the bid process has costs associated with it. At the May 2012 Town Meeting, \$26,000.00 was appropriated to paint and repair the gym ceiling. The gym rental fees do not generate a significant amount of revenue.

Article #9 Town Hall A/C Compressor or Replacement:

Charles Aspinwall:

The cost to replace the entire system will be available at next week's meeting.

Old/New Business:

Charles Aspinwall: Free Cash will be certified in the next few days.

Article #2 Flag Replacement:

The request for \$1,250.00 to replace the flags has been withdrawn.

Chris Smith made a motion to dismiss Article #2, Flag Replacement; Peter Jurmain seconded. Vote: 9/0, motion carries.

Upcoming Meeting Schedule:

October 17, 2012 7:30 PM
Veterans Memorial Building, Room 229

October 24, 2012 7:30 PM
Veterans Memorial Building, Room 229

Pre-Town Meeting/Public Hearing:

Thursday, November 1, 2012 7:30 PM
Veterans Memorial Building, Room 229

Annual Fall Town Meeting:

Monday, November 5, 2012 7:30 PM
Middle/High School Auditorium

Minutes Approval:

Chris Smith made a motion to accept the October 3, 2012 meeting minutes as written; Susan Vecchi seconded. Vote: 8/0 motion carries.

Adjourn:

Chris Smith made a motion to adjourn the meeting at 9:05 PM; Susan Vecchi seconded. Vote 9/0 motion carries

Respectfully submitted,
Deirdre Gilmore